

Logistics

NOAA Satellite Science Week 2015

Lon Goldstein



Logistics

1. Logistics/Organizing Team
2. Staying on schedule
3. Website/Posters
4. Remote participants
5. Please use microphones
6. WiFi
7. Presentation files
8. Icebreaker (Dan Lindsey)
9. No-host dinner
10. Food/event payments

Logistics/Planning Team

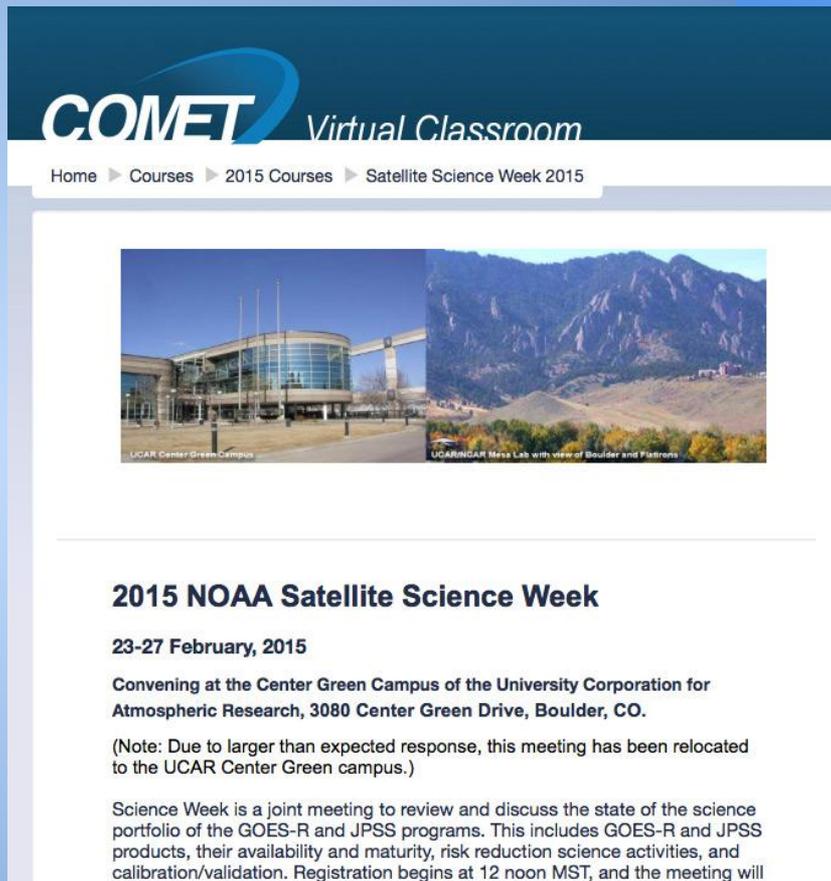
- Logistics team:
 - Kathryn Miretzky, Janel Thomas
 - Dick Reynolds, Dan Lindsey
 - Wendy Abshire, Lon Goldstein, Lorrie Alberta (COMET)
- Planning committee: SDEB, NOAT, IAC
- Reserved seats up front
 - Also session speakers

Staying on schedule

1. We will plan to keep to schedule
 - a. Timekeeper
2. Discussion periods built in
 - a. Generally try to hold questions for scheduled discussion period
3. Group photo Tues 12 noon

Website

- Presentations files
- Poster gallery
- Live sessions
 1. Tues-Wed noon
 2. Wed noon-Thurs
- Logistics information
- Questions Log
 - Enter questions for discussion periods
- Feedback/Survey



The screenshot shows the website header with the COMET logo and 'Virtual Classroom' text. Below the header is a navigation menu with 'Home', 'Courses', '2015 Courses', and 'Satellite Science Week 2015'. The main content area features two images: the UCAR Center Green Campus and the UCAR/NCAR Mesa Lab with a view of Boulder and Flatirons. Below the images is the title '2015 NOAA Satellite Science Week' and the dates '23-27 February, 2015'. The text describes the event's location at the UCAR Center Green Campus and includes a note about the meeting's relocation. The bottom section provides details about the Science Week meeting, including its purpose, products, and registration information.

COMET *Virtual Classroom*

Home ▶ Courses ▶ 2015 Courses ▶ Satellite Science Week 2015



2015 NOAA Satellite Science Week

23-27 February, 2015

Convening at the Center Green Campus of the University Corporation for Atmospheric Research, 3080 Center Green Drive, Boulder, CO.

(Note: Due to larger than expected response, this meeting has been relocated to the UCAR Center Green campus.)

Science Week is a joint meeting to review and discuss the state of the science portfolio of the GOES-R and JPSS programs. This includes GOES-R and JPSS products, their availability and maturity, risk reduction science activities, and calibration/validation. Registration begins at 12 noon MST, and the meeting will

Remote participants

1. Lines are on mute
2. Submit questions via chat
 - a. Will be answered time-permitting
3. Remote speakers join early and let us know

Please use microphones

1. All questions/comments in the room must be through microphones
 - a. For remote participants to hear
 - b. For people in room to hear
2. Stand mics - always on, leave in place
3. Push to talk mics on tables
 - a. please leave OFF when not in use - (green light means on)

WiFi

- See instructions on tables in room
- Guest network
 - Same password all week
- Eduroam also available
- Please be considerate of bandwidth

Presentations files

1. Must be uploaded to website 24 hours before talk
2. See website for upload directions
3. Email virtual-admin@comet.ucar.edu with questions

Icebreaker

- Boulder Beer - Wilderness Place
 - Location: 5 min drive - Across Valmont, at the end of Wilderness Place
 - Full up, possible overflow location
 - More info from Dan Lindsey later today

No-Host Dinner

- For those who have reserved
- Held at Mesa Lab in South Boulder
 - Maps/directions available on table, and on website

Food/event payments

- Payments table staffed every morning and all afternoon today.
- See sheets for your reservations & total
 - Also was emailed
- Sorry no refunds. Purchases have been made.

Next up Steve Goodman...